

Minutes: January 25, 2024

Attendance: Board members: Theresa Bucci, Sarah W., Lu Snyder, Melissa Bohnet, Amy Perchick, and Kim Adams, with Stephanie Ralph.

Consent Agenda:

November minutes (with minor typo correction): Sarah approve, Amy second

January Agenda: Lu approve, Amy second.

OLD BUSINESS

Friends Report (Stephanie):

- Much of the meeting devoted to the budget. Increased funding for library projects, social media and increased membership.
- December book sale was successful in new location at Community & Senior Center.

Foundation Report (Stephanie):

- Closed out capitol campaign at end of December & transferred monies to County.
- \$714,165 total funds raised.
- Celebration for donors tentatively scheduled in April (may have some board members attend?)
- Can we recognize any key foundation members? Theresa will write a thank you letter signed by the board. Perhaps a board member could make a verbal recognition at thank you celebration?

Director's Report (Stephanie)

- Main focus has been working toward the completion of the North Branch. May open mid- to end of February. (Bluebird Market location has been closed.)
- Sarah W, Sarah H and Stephanie will plan ribbon cutting & soft opening.
- New position requested not approved.
- No cutbacks foreseen despite restricted county funds.
- 2023 Highlights: Digital Summit Daily & One Card projects initiated.
- Physical circulation & branch library statistics for the year unreliable due to branch closures
- Focus area for increased participation: teens (lowest participation of all groups)
- Online Library Card applications have been surprisingly successful so far... majority of applicants are coming into the library for their library cards.
- Increased focus on social media efforts to reach community.
- County website progress should allow library to keep its domain.

NEW BUSINESS

Review Photo/Video Procedures, Policy & Release (Stephanie):

- County legal department directed Stephanie to get Board approval.
- Updated privacy and media and security camera policies and staff procedures with clear language to give people the opportunity to opt out of photos
- Amy motioned to adopt the policy with a 12-month review period. Quorum.

Review By-laws in regards to Term Limits (Theresa/Stephanie):

- Board would like to update term limits to allow new members to begin three year terms at time of appointment, rather than finishing a previous term and having to restart in January.
- Will revisit at next meeting once Steph gets more information from legal.

North Branch Update (Stephanie)

- Covered under Director's Report

Monthly Update on Strategic Planning (Stephanie)

- Community Conversations project on pause during holidays. In process of restarting.

OTHER MATTERS:

- February meeting by zoom. Thursday, February 22, 5 p.m. (coincides with school break)
- March meeting at North Branch Library . Thursday, March 28, 5 pm. Potluck?

Meeting adjourned at 6:07 pm . Lu motioned to adjourn, Amy seconded.